

Seeking Coordinator for Edgewood Natural Preserve's Junior Explorers Program

Want to help children experience the wonder of nature by spending just a few hours a week on your home computer?

The Edgewood Junior Explorers program provides field trips for schools and youth organizations, providing an interactive outdoor experience in Edgewood's unique environment. Your job, as the Junior Explorers Program Coordinator, will be to respond to field trip requests and coordinate docents to lead field trips. No special expertise is required to be the Coordinator, only organizational ability and a desire to help kids get outdoors and appreciate our natural environment.

Job duties:

- Receive and respond to field trip requests over email
- Send requests to docent team
- Record volunteer hours contributed to the program and provide an annual summary to the Friends of Edgewood Board
- Keep basic records of field trips
- Communicate with Board on progress of program

Learn more about the Junior Explorers program at <u>www.friendsofedgewood.org/field-trips</u> Questions? Contact us at <u>JuniorExplorers-coordinator@friendsofedgewood.org</u>.

